

# The UK College of Personal Development Membership Application



The UK College of Personal Development has a vision, to be the premier provider of high quality, accredited training programs. The focus is on “People Development”, our programs are designed to unlock potential in individuals and empower them to make better decisions and to build better lives. The second part of this vision is to create an environment where like minded people learn and develop, share experience and ideas.

College Membership is given to students that successfully complete our NLP Practitioner & Coaching program. Individuals that have not completed our full training program, and feel that they support the core mission of the college, feel they have experience and skills to offer and would like to join may apply using this application form.

The criteria for joining the college is based on your qualifications and experience in NLP, Coaching and Personal Development in general, it is not open to individuals that have not been involved in specific training in the mentioned fields.

The application process has two parts:

1. A written application (this application form filled out in full)
2. An interview with a board member (this may take place on the telephone)

You will also need to provide evidence of your training and experience with your application (certificates, reference etc).

Before you complete and submit the application form we would like to encourage you to reflect on what your motivation for joining is, please take some time and answer the following questions.

What do I believe joining the UKCPD will do for my personal & professional development?

.....

What specific skills do I believe I can offer the college?

.....

What is my primary motivation for wishing to join the college?

.....

# The UK College of Personal Development Membership Application



Please complete the application in full.

Name of Applicant: .....

Address: .....

.....

Telephone: .....

E-mail: .....

## PREVIOUS EXPERIENCE WITH NLP:

Please list your NLP training, please include NLP training programs, level of certification (Diploma/Practitioner/Master Practitioner) and which training institute you trained with. Please list books or tapes you have used, or other experience and exposure to NLP:

.....

.....

.....

.....

.....

.....

.....

.....

Any other relevant NLP work experience, client work etc?

.....

.....

.....

.....

# The UK College of Personal Development Membership Application



## PREVIOUS EXPERIENCE WITH COACHING:

Please list your Coaching training; please include Coach specific training programs, level of certification (Diploma/Practitioner etc) and which training institute you trained with. Please list books or tapes you have used, or other experience and exposure to Coaching:

.....

.....

.....

.....

.....

.....

.....

.....

Any other relevant Coaching work experience, client work etc?

.....

.....

.....

.....

## Personal Development:

Please list any Personal Development programs that you have attended:

.....

.....

.....

.....

# The UK College of Personal Development Membership Application



## EDUCATION

Please tell us about your education: .....

.....

.....

.....

Please tick any professional bodies that you are currently a member of:

- |         |                |
|---------|----------------|
| • AC    | • CIPD         |
| • ANLP  | • EIC          |
| • GHR   | • EMCC         |
| • APECS | • IAC          |
| • BABCP | • ICF          |
| • BACP  | • UKCP         |
| • BCP   | • Other: ..... |
| • BPS   | • Other: ..... |

Tell us about any charitable work that you are currently involved with?

.....

.....

.....

Can you give us the contact details of two people that could give you a personal reference?

	Personal Reference One	Personal Reference Two
Name		
Address		
Tel:		
E-mail:		



# The UK College of Personal Development Membership Application



## APPLICATION CHECKLIST

*Please tick each box to confirm the documents are attached as follows:*

- |  |                          |
|--|--------------------------|
| 1. Application form completed  | <input type="checkbox"/> |
| 2. Evidence of Professional Memberships Attached   | <input type="checkbox"/> |
| 3. Copies of all certificates/diplomas/additional documentation  | <input type="checkbox"/> |
| 4. Personal Reference  | <input type="checkbox"/> |
| 5. Professional Reference  | <input type="checkbox"/> |
| 6. Evidence of Continued Professional Development  | <input type="checkbox"/> |
| 7. One professional referee's statement (no more than 50 words)<br>(Someone that knows you in a professional capacity) | <input type="checkbox"/> |
| 8. A <b>non refundable</b> deposit cheque for £50 made payable to:<br>UKCPD  | <input type="checkbox"/> |

Full membership is £100, the balance will be required only if your application is successful. **(there may be an annual renewal fee in the future as the college grows)**

**Signature of Applicant:** .....

**Date:** .....

Benefits extended to members include:

### **The use of the MCPD affix**

This is the way the general public, employers and corporate organizations can recognise a Member's professional status. It demonstrates to those purchasing Coaching, Training etc commitment to the highest professional and ethical standards, to delivering the best level of service and that you are actively involved in the continuous development of knowledge, skills and understanding.

### **Access to the College Library**

All Members of the College are entitled to use the library for loan or reference. The Library is continually growing and contains books on NLP, Coaching, Therapy, Personal Growth, Journals, CD's, DVD's etc. As a Member you may borrow up to three volumes at a time, for a period of four weeks.

# The UK College of Personal Development Membership Application



## **Professional Development Journal.** (currently E-Newsletter)

The College's PD Journal is distributed to Members on a bimonthly basis. The newsletter contains news, updates, interesting articles and motivational quotations.

## **Higher Qualifications**

Members who want to extend or enhance their professional development benefit from generous discounts on future training programs. Members are invited to be assistants on Practitioner/Master Practitioner programs and speak at our Peer Review meetings. UKCPD is working with higher education establishments on our programs being accredited for University Credits.

## **Professional Support**

We support you by responding to your questions about your NLP/Coaching practice. The college is here to help you be as successful as you can be. We help by answering questions, signposting you towards relevant information and sharing best practice where needed.

## **College Website**

Member's area on the college website for members to share ideas, experience etc.

## **Peer Review / Practice Group / Supervision.**

UKCPD is fully committed to your development. The UKCPD sponsored Practice Group includes a Peer Review, Supervision for coaches and Hypnotherapist. The evening is open to all levels of experience and we encourage a sharing of information and professional experience. The sessions are both practical and thought provoking. We occasionally have guest speakers deliver short training programs on a wide variety of topics.

## **College Member Logo**

Use of the college membership logo on your personal website or stationary.

## **Certificate of Membership**

Numbered certificate of membership.

## **Client Referral System**

UKCPD operates a client referral system (Coaching / NLP Practitioner) based on location and member skill and experience. This system operates on the principle of what's best for the client. We endeavour to match clients with the best practitioner for the clients presenting issue and desired outcome. This system is run by MBS Coaching on behalf of UKCPD. (MBS Coaching is the commercial wing of UKCPD). (ask for further details)

# The UK College of Personal Development Membership Application



## The Small Print

UKCPD has developed the College membership as a unique way of developing people and local communities. Applications **MUST** be made in writing and include all of the information requested above. Applications should be mailed into the UKCPD office:

UKCPD. Suite 31  
The Shaftesbury Centre  
Percy Street  
Swindon  
SN2 2AZ

A panel will make a judgment based on the written applications in the first instance. Those successful in the first part of the process will then be invited for a short informal interview.

When the final decision is made, both the successful and unsuccessful candidate/s will be informed in writing. UKCPD reserves the right to discontinue, change, develop or expand the membership program at any time. The decision of the panel will be final and **NO** correspondence will be entered into.

All college members are required to adhere to the code of ethics at all times, acquiring a criminal record excludes individuals from membership. Applicants / Members may in the future be required to undergo a CRB check. (inline with other professional bodies best practice)

If you have any questions about this program please feel free to contact UKCPD in Writing / e-mail.

UKCPD. Suite 31  
The Shaftesbury Centre  
Percy Street  
Swindon  
SN2 2AZ

E-mail: [info@ukcpd.net](mailto:info@ukcpd.net)